

# Urgent and Emergency Care Survey Webinar – Q&A's

Questions	Survey Coordination Centre's reply
<p>Why is this sampling deadline shorter than the previous 2016 Survey? There were major problems with the 2018 Inpatient Survey and Clinical Coding due to the ambitious timescales</p>	<p>We appreciate that the clinical coding may not be ready for sampling September at the time of sampling early October. However, there are a few different ways to check patients for eligibility. Our recommendations on how to do so are listed in the <a href="#">Sampling Instructions</a> and includes checking ICD-10 codes, obstetric or gynaecology diagnosis codes, or notes on women between the ages 16 and 55 for any information related to pregnancy.</p>
<p>We live trace the spine every day for patients that have had activity in our trust. Do we need to do a batch trace specifically for this cohort?</p>	<p>It is recommended that you run the DBS and / or local checks specifically on the patients in your sample as a separate batch to ensure patients are removed accordingly you're your sample and are not accidentally missed.</p>
<p>If a trust has 3 hospital sites, do we enter each hospital site or the trust name in the covering letters?</p>	<p>We recommend that the letters should be tailored to each hospital for Type 1 departments. If you are unable to tailor the letters, then you could put all three on the letters, separating them by 'and' or 'or' accordingly. However, if you have more than three hospitals sites, this might become too wordy on the letter. In this case we suggest that you contact your contractor or the Survey Coordination Centre for advice.</p>
<p>When will contractors contact us about process/timelines for uploading samples?</p>	<p>We don't have the dates of when contractors will be contacting trusts. If they have not done so already, we expect they will be contacting you within the next couple of weeks. Please contact your contractor if they haven't been in contact with you before 1<sup>st</sup> October.</p>
<p>Could you please clarify the term "current inpatients"? The trust may not know who is an inpatient in a care home for example</p>	<p>A current inpatient is defined as any person who has had at least one overnight stay and have not yet been discharged and therefore currently still an inpatient in an NHS hospital. Please refer to the <a href="#">Universal Glossary</a> on the NHS Surveys website for more definitions and details.</p>

<p>We have a Type 3 department co-located site but this is not fully managed by us, it is contracted out. Do we include this in the sample?</p>	<p>No, only Type 3 departments that are fully managed by the trust are to submit a Type 3 sample. If the Type 3 department is partly or fully contracted out, then you only submit a Type 1 sample of 1250 patients.</p>
<p>We have problems relating records within the sample to those in the DBS check. Some patients from A&amp;E will not have an NHS number and the sample workbook does not allow any easy cross-reference</p>	<p>If you have patients in your sample without a NHS number, then you may include the Patient Record Number in the batch file that you submit to DBS so to enable cross-reference with you <a href="#">Sample Workbook 1</a>.</p>
<p>With regard to having 3 sites (or more), do we have to do 950 + 420 for each site or 950 + 420 across the Trust</p>	<p>This is across the trust. We ask that you draw the list of <b>all</b> attendances of all A&amp;E sites and urgent care centre (if ran by your trust) and paste these into tab 1 of your <a href="#">Sample Workbook 1</a>. In following the remaining instructions within the <a href="#">Sampling Instructions</a>, the workbook will select the sample for you.</p>
<p>Just to clarify, patients are selected who have only attended A&amp;E with no admission to any type of unit/ward.</p>	<p>Yes, these are patients who attended A&amp;E. It does not matter if they were transferred to a unit or ward afterwards.</p>
<p>In tab 3 of the Sampling Workbook 1, do we use the PRN as Patient IDs to send to DBS?</p>	<p>You should be using the NHS number however you may include the PRN if the NHS number is missing for any of your patients in your list.</p>

You will find all important documents on the NHS Surveys website:

<http://www.nhssurveys.org/surveys/1227>

Survey development report: <http://www.nhssurveys.org/survey/2187>

Survey handbook: <http://www.nhssurveys.org/survey/2174>

Sampling instructions: <http://www.nhssurveys.org/surveys/1273>