

Patient Survey Co-ordination Centre: Community Mental Health Survey 2016

This is an e-bulletin to remind you that the deadline for the submission of [Sample Declaration Forms](#) and Sample Data from your contractor to the co-ordination centre is fast approaching and due by the **12th February 2016 at the latest**. **You should therefore aim to have these submitted to your contractor prior to this date**. It is important that this deadline is met to ensure you have adequate time to begin fieldwork, which is due to commence on the **22nd February 2016**, and to maximise the length of the fieldwork which will be beneficial to your response rate.

You should have already begun the process of drawing your sample. If not, please contact the Co-ordination Centre at mh.cc@pickereurope.ac.uk.

Guidance to help you complete the Sample Declaration Form and submit your Sample Data can be found in the [Sampling Handbook for The Community Mental Health Survey 2016](#). Related documents and tools for the completion of both the Sample Declaration Form and Sample Data can be found under <http://nhssurveys.org/surveys/879>.

Please communicate any difficulties in the sampling process to your nominated contactor at the earliest opportunity.

If you have any questions at all, please contact the co-ordination centre at mh.cc@pickereurope.ac.uk.

Kind regards,

The Patient Survey Co-ordination Centre